



## HARVARD SEWER & WATER COMMISSIONS

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### MINUTES

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Wednesday, November 6, 2013  
Town Hall Meeting Room

*Cindy Russo, Chair*     *Kyle Hedrick*     *Rick Maiore*

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#### *Present*

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Paul Green; Fairbank Street (representative for Congregational Church), Tim Bragan, Town Administrator; Paige O'Brien

*The meeting was called to order by Mr. Maiore at 9:00 a.m.*

*Mr. Maiore moved to amend agenda by putting Pending Application Review first; Mr. Hedrick seconds. Vote, aye, unanimous.*

#### **Review Pending Applications for Connection Permits**

- 5 Still River Road – Congregational Church; Mr. Green presented the Commission with a letter to address whether the recent renovations to the church requires a change of use, per the Growth Neutrality Clause (section 1.8) of the Rules & Regulation. Mr. Maiore moved to grant change of use because it was approved under Title 5, Mr. Hedrick seconds; vote, aye, unanimous. BOS needs to also approve; Mr. Bragan will bring to their next meeting (11/19).
- 18 Fairbank Street – Carley; Discussion took place about whether the property is in Zone 1 or 2 with regards to the Aquifer Protection Act; and given the 3 BR deed restriction, making it a 5 BR is not permissible; Mr. Carley acknowledges that the home was a 5 BR prior to 2009 (assessed as a 3 dwelling unit in May 2009); Ms. Russo suggested that the property owners affirm that the home is a 3 BR and should it be sold, it is sold as a 3 BR. Mr. Bragan proposed that he and a Commissioner (Mr. Hedrick) meet with Mr. Carley and discuss.

#### **Review Pending Applications for Drain Layer's Licenses**

- No applications to approve.

#### **Consider Any Issues Relating to Connections**

The Commission reminds the public that the \$1000 connection fee and waived inspection fee will be available only until January 9, 2014. Applications submitted after this date will need to be accompanied by \$2000 connection fee and expect to pay inspection fee of approximately \$250.

#### **Water Commission**

##### ➤ **Rules & Regulations**

Commission reviewed Mr. Maiore edits to existing working document. Mr. Maiore will send the PDF version to Ms. Russo who will attempt to change document into a Word document.

## **DigSafe**

Mr. Bragan confirmed that the Commission can use a digital form of the as-builts from Weston & Sampson; Mr. Bragan will ask MRPC about putting water maps in digital format; Mr. Hedrick will ask DigSafe about having 2 maps on file.

## **Review & Approve Minutes of**

- **10/23/2013** – Mr. Hedrick moves to accept as presented. Mr. Maiore seconds. Vote, aye, unanimous.

Mr. Maiore motioned to adjourn at 10:00 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, November 20, 2013  
9 a.m. in the town hall meeting room.

*Respectfully submitted by Paige O'Brien*

### *Documents Cited:*

- *Letter packet from Congregational Church*